

Employee Rights And Responsibilities Err Workbook Proskills

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[How People Learn II](#) May 22 2022 There are many reasons to be curious about the way people learn, and the past several decades have seen an explosion of research that has important implications for individual learning, schooling, workforce training, and policy. In 2000, *How People Learn: Brain, Mind, Experience, and School*: Expanded Edition was published and its influence has been wide and deep. The report summarized insights on the nature of learning in school-aged children; described principles for the design of effective learning environments; and provided examples of how that could be implemented in the classroom. Since then, researchers have continued to investigate the nature of learning and have generated new findings related to the neurological processes involved in learning, individual and cultural variability related to learning, and educational technologies. In addition to expanding scientific understanding of the mechanisms of learning and how the brain adapts throughout the lifespan, there have been important discoveries about influences on learning, particularly sociocultural factors and the structure of learning environments. *How People Learn II: Learners, Contexts, and Cultures* provides a much-needed update incorporating insights gained from this research over the past decade. The book expands on the foundation laid out in the 2000 report and takes an in-depth look at the constellation of influences that affect individual learning. *How People Learn II* will become an indispensable resource to understand learning throughout the lifespan for educators of students and adults.

[Get Out of Your Own Way](#) Nov 04 2020 Practical, proven self help steps show how to transform 40 common self-defeating behaviors, including procrastination, envy, obsession, anger, self-pity, compulsion, neediness, guilt, rebellion, inaction, and more.

[Social Science Research](#) Oct 23 2019 This book is designed to introduce doctoral and graduate students to the process of conducting scientific research in the social sciences, business, education, public health, and related disciplines. It is a one-stop, comprehensive, and compact source for foundational concepts in behavioral research, and can serve as a stand-alone text or as a supplement to research readings in any doctoral seminar or research methods class. This book is currently used as a research text at universities on six continents and will shortly be available in nine different languages.

[INTO APPRENTICESHIPS](#) May 10 2021

[The Shyness and Social Anxiety Workbook](#) Jul 24 2022 There's nothing wrong with being shy. But if social anxiety keeps you from forming relationships with others, advancing in your education or your career, or carrying on with everyday activities, you may need to confront your fears to live an enjoyable, satisfying life. This new edition of *The Shyness and Social Anxiety Workbook* offers a comprehensive program to help you do just that. As you complete the activities in this workbook, you'll learn to: Find your strengths and weaknesses with a self-evaluation; Explore and examine your fears; Create a personalized plan for change; Put your plan into action through gentle and gradual exposure to social situations.... Information about therapy, medications, and other resources is also included. After completing this program, you'll be well-equipped to make connections with the people around you. Soon, you'll be on your way to enjoying all the benefits of being actively involved in the social world.

[The Fearless Organization](#) Oct 15 2021 Conquer the most essential adaptation to the knowledge economy *The Fearless Organization: Creating Psychological Safety in the Workplace for Learning, Innovation, and Growth* offers practical guidance for teams and organizations who are serious about success in the modern economy. With so much riding on innovation, creativity, and spark, it is essential to attract and retain quality talent—but what good does this talent do if no one is able to speak their mind? The traditional culture of “fitting in” and “going along” spells doom in the knowledge economy. Success requires a continuous influx of new ideas, new challenges, and critical thought, and the interpersonal climate must not suppress, silence, ridicule or intimidate. Not every idea is good, and yes there are stupid questions, and yes dissent can slow things down, but talking through these things is an essential part of the creative process. People must be allowed to voice half-finished thoughts, ask questions from left field, and brainstorm out loud; it creates a culture in which a minor flub or momentary lapse is no big deal, and where actual mistakes are owned and corrected, and where the next left-field idea could be the next big thing. This book explores this culture of psychological safety, and provides a blueprint for bringing it to life. The road is sometimes bumpy, but succinct and informative scenario-based explanations provide a clear path forward to constant learning and healthy innovation. Explore the link between psychological safety and high performance Create a culture where it's “safe” to express ideas, ask questions, and admit mistakes Nurture the level of engagement and candor required in today's knowledge economy Follow a step-by-step framework for establishing psychological safety in your team or organization Shed the “yes-men” approach and step into real performance. Fertilize creativity, clarify goals, achieve accountability, redefine leadership, and much more. *The Fearless Organization* helps you bring about this most critical transformation.

[The Dance of Anger](#) Nov 23 2019 The renowned classic and New York Times bestseller that has transformed the lives of millions of readers, dramatically changing how women and men view relationships. Anger is something we feel. It exists for a reason and always deserves our respect and attention. We all have a right to everything we feel—and certainly our anger is no exception. “Anger is a signal and one worth listening to,” writes Dr. Harriet Lerner in her renowned classic that has transformed the lives of millions of readers. While anger deserves our attention and respect, women still learn to silence our anger, to deny it entirely, or to vent it in a way that leaves us feeling helpless and powerless. In this engaging and eminently wise book, Dr. Lerner teaches both women and men to identify the true sources of anger and to use it as a powerful vehicle for creating lasting change. For decades, this book has helped millions of readers learn how to turn their anger into a constructive force for reshaping their lives. With a new introduction by the author, *The Dance of Anger* is ready to lead the next generation.

[Practical Aviation and Aerospace Law](#) Mar 28 2020 Issued in earlier editions under the title *Practical aviation law*.

[Standards of Practice Handbook, Eleventh Edition](#) Dec 25 2019

[Building Motivational Interviewing Skills, Second Edition](#) May 30 2020 Many tens of thousands of mental health and health care professionals have used this essential book—now significantly revised with 70% new content reflecting important advances in the field—to develop and sharpen their skills in motivational interviewing (MI). Clear explanations of core MI concepts are accompanied by carefully crafted sample dialogues, exercises, and practice opportunities. Readers build proficiency for moving through the four processes of MI—engaging, focusing, evoking, and planning—using open-ended questions, affirmations, reflective listening, and summaries (OARS), plus information exchange. In a large-size format for easy photocopying, the volume includes more than 80 reproducible worksheets. Purchasers get access to a companion website where they can download and print the reproducible materials. New to This Edition *Fully revised and restructured around the new four-process model of MI. *Chapters on exploring values and goals and “finding the horizon.” *Additional exercises, now with downloadable worksheets. *Teaches how to tailor OARS skills for each MI process. *Integrates key ideas from positive psychology. Winner (First Place)—*American Journal of Nursing Book of the Year Award, Adult Primary Care Category* This book is in the *Applications of Motivational Interviewing* series, edited by Stephen Rollnick, William R. Miller, and Theresa B. Moyers.

[Core Entrustable Professional Activities for Entering Residency](#) Aug 01 2020 This landmark publication published by the AAMC identifies a list of integrated activities to be expected of all M.D. graduates making the transition from medical school to residency. This guide delineates 13 Entrustable Professional Activities (EPAs) that all entering residents should be expected to perform on day 1 of residency without direct supervision regardless of specialty choice. The Core EPAs for Entering Residency are designed to be a subset of all of the graduation requirements of a medical school. Individual schools may have additional mission-specific graduation requirements, and specialties may have specific EPAs that would be required after the student has made the specialty decision but before residency matriculation. The Core EPAs may also be foundational to an EPA for any practicing physician or for specialty-specific EPAs. Update: In August 2014, the AAMC selected ten institutions to join a five-year pilot to test the implementation of the Core Entrustable Professional Activities (EPAs) for Entering Residency. More than 70 institutions, representing over half of the medical schools accredited by the U.S. Liaison Committee on Medical Education (LCME), applied to join the pilot, demonstrating the significant energy and enthusiasm towards closing the gap between expectations and performance for residents on day one. The cohort reflects the breadth and diversity of the applicant pool, and the institutions selected are intended to complement each other through the unique qualities and skills that each team and institution brings to the pilot. *Faculty and Learners' Guide (69 pages) - Developing faculty: The EPA descriptions, the expected behaviors, and the vignettes are expected to serve as the foundation for faculty development. Faculty can use this guide as a reference for both feedback and assessment in pre-clinical and clinical settings.- Developing learners: Learners can also use this document to understand the core of what is expected of them by the time they graduate. The EPA descriptions themselves delineate the expectations, while the developmental progression laid out from pre-entrustable to entrustable behaviors can serve as the roadmap for achieving them.*

[Child Guidance](#) Sep 02 2020

[The City and Guilds Essential Guide to Employment Rights and Responsibilities](#) Feb 25 2020

[American Red Cross First Aid/CPR/AED Participant's Manual](#) Apr 28 2020 Rev. ed. of: *First aid/CPR/AED for schools and the community*. 3rd ed. c2006.

[Parenting with Love and Logic](#) Nov 16 2021 Over 900,000 copies sold! Who uses love and logic in their parenting? Parents, counselors, and teachers around the globe—even Bill and Melinda Gates have found the philosophy of Parenting with Love and Logic an important guide when raising their three children. Learn how to reel in your own emotions while teaching your children responsibility, establishing boundaries, and growing their character. Establish healthy control through easy-to-implement steps without anger, threats, nagging, or power struggles. Trusted by generations of parents, counselors, and teachers to lovingly raise responsible children, *Parenting with Love and Logic* includes solutions for dozens of specific topics like tantrums, managing screen time, and getting ready for school, all indexed for easy reference. Updated to help parents make important family decisions about the use of technology, including mobile phones and social media.

[MapReduce Design Patterns](#) Sep 14 2021 Until now, design patterns for the MapReduce framework have been scattered among various research papers, blogs, and books. This handy guide brings together a unique collection of valuable MapReduce patterns that will save you time and effort regardless of the domain, language, or development framework you're using. Each pattern is explained in context, with pitfalls and caveats clearly identified to help you avoid common design mistakes when modeling your big data architecture. This book also provides a complete overview of MapReduce that explains its origins and implementations, and why design patterns are so important. All code examples are written for Hadoop. Summarization patterns: get a top-level view by summarizing and grouping data Filtering patterns: view data subsets such as records generated from one user Data organization patterns: reorganize data to work with other systems, or to make MapReduce analysis easier Join patterns: analyze different datasets together to discover interesting relationships Metapatterns: piece together several patterns to solve multi-stage problems, or to perform several analytics in the same job Input and output patterns: customize the way you use Hadoop to load or store data *A clear exposition of MapReduce programs for common data

processing patterns—this book is indispensable for anyone using Hadoop." --Tom White, author of Hadoop: The Definitive Guide
Becoming an Accountant Oct 27 2022 Becoming an Accountant is an engaging, easy to use guide for anyone considering entering accountancy as well as current accountants, informing them how accountants train, where they work and what work they undertake.

Productive Employment of the Disadvantaged Jun 30 2020

GRE Verbal Workbook Aug 13 2021 Kaplan's GRE Verbal Workbook provides hundreds of realistic practice questions to help you get comfortable and confident with the Verbal section of the test. The Best Practice Hundreds of realistic questions and drills, including new practice questions for this edition Six full-length Verbal Reasoning practice sets Diagnostic tool for even more targeted Verbal practice Review of essential skills and concepts, including vocabulary Key strategies for all Verbal Reasoning question types on the revised GRE Essay-writing tips and strategies for the Analytical Writing section Expert Guidance We know the test: The Kaplan team has spent years studying every GRE-related document available to ensure our practice materials are true to the test Our books and practice questions are written by veteran GRE teachers who know students—every explanation is written to help you learn We invented test prep—Kaplan (www.kaptest.com) has been helping students for 80 years, and our proven strategies have helped legions of students achieve their dreams

Beyond Role and Play Sep 21 2019

Apprenticeships Dec 17 2021 As unemployment becomes an issue on every graduate's and career changer's mind, apprenticeships are becoming the most legitimate and popular routes into work. But how do you choose the apprenticeship that's right for you? And for parents, how do you support and guide your child into the best possible career path? Apprenticeships uses friendly and jargon-free language to answer all of those questions and more. Based on real life experiences and insider knowledge it dispels common misconceptions, helps you assess all the alternatives, provides self assessment questionnaires and practical guidance on the application process. For both school leavers and adult learners, this is the only resource you'll need to make an informed decision. With information on funding, your rights, developing skills as well as information on key national and regional learning providers, Apprenticeships will give you the confidence and knowledge to pursue your chosen career and compete with other candidates.

Site Reliability Engineering Jun 11 2021 The overwhelming majority of a software system's lifespan is spent in use, not in design or implementation. So, why does conventional wisdom insist that software engineers focus primarily on the design and development of large-scale computing systems? In this collection of essays and articles, key members of Google's Site Reliability Team explain how and why their commitment to the entire lifecycle has enabled the company to successfully build, deploy, monitor, and maintain some of the largest software systems in the world. You'll learn the principles and practices that enable Google engineers to make systems more scalable, reliable, and efficient—lessons directly applicable to your organization. This book is divided into four sections: Introduction—Learn what site reliability engineering is and why it differs from conventional IT industry practices Principles—Examine the patterns, behaviors, and areas of concern that influence the work of a site reliability engineer (SRE) Practices—Understand the theory and practice of an SRE's day-to-day work: building and operating large distributed computing systems Management—Explore Google's best practices for training, communication, and meetings that your organization can use

Growing in Grace and Knowledge of the Lord Feb 19 2022 This 13-lesson series has been prepared with the new convert in mind. Helps new Christians "grow in grace, and in the knowledge of our Lord" (2 Pet. 3:18). Seasoned Christians would do well to study this material (in an adult Bible class) to help prepare them to conduct the class for others.

Congressional Intern Handbook Jul 20 2019

The Strengths-Based Workbook for Stress Relief Feb 07 2021 Find calm in the midst of everyday chaos. This strengths-based workbook offers a unique step-by-step approach grounded in positive psychology to help you reduce chronic stress in a busy, frazzled world. Chronic stress is a serious problem for many people, and can lead to a host of health and mental health problems, such as heart disease, anxiety, and depression. If you're one of millions who are feeling overworked, overstressed, and overloaded (and chances are, you are!) this much-needed workbook offers a refreshing new approach to help you find peace of mind and start living the life you truly want to live. In this evidence-based guide, a psychologist offers an innovative strengths-based stress reduction plan grounded in positive psychology. You'll find tips and strategies for identifying your key character strengths—such as perseverance, social intelligence, bravery, self-control, and more—and discover how these strengths can help you cultivate greater happiness, better relationships with others, and improve your overall health. Character strengths are a unique catalyst for both happiness and stress management. The skills and practices offered in this workbook can be learned by anyone, because the capacity for these strengths exist in everyone—including you!

Lectinary Preaching Workbook, Series VI, Cycle a Mar 20 2022 E. Carver McGriff provides some of the most timely and thought-provoking research on the lectionary texts ever made available. Included for each scriptural lesson in the lectionary are: -- A listing of the applicable Revised Common, Roman Catholic, and Episcopal lectionary texts. -- A description of the Psalm of the day. -- A prayer for the day. -- Commentary that is more than academic exegesis -- McGriff brings to the forefront those points in the text that relate most poignantly to our contemporary reality. -- Suggested sermon titles for each of the three texts for each Sunday. -- Themes and suggested directions for preaching on each text. -- Several additional illustrations to enliven your preaching.

Principles of Construction Safety Mar 08 2021 The construction industry has not had a good record on health and safety and faces tough legal and financial penalties for breaches of the law. This book provides a unique resource for all those who construct or procure the construction of projects of all sizes and in all countries and for clients who need to keep abreast of their own and their contractors' responsibilities. It gives practical guidance on best practice, including: measuring performance and recording information developing a safety policy and method statements assessing risk training and understanding people the basics of the construction/environment interface The book addresses several topics not found in other reference works, discussing techniques of health and safety and basic environmental management as applied to the industry. It uniquely provides 50 quick reference guides setting out solutions to common problems. These include falls, manual and mechanical handling, work with asbestos and noise. It also summarises the main UK legal requirements on construction safety and health and includes a number of useful checklists and model forms. Written by a very experienced health and safety practitioner, who is also author of the highly successful IOSH book Principles of Health and Safety at Work, this book will be welcomed by all responsible for health and safety. It will also provide an excellent text for the NEBOSH (National Examination Board in Occupational Safety and Health) Construction Safety and Health national certificate.

Creating the Productive Workplace Apr 09 2021 A new edition of a classic title, featuring updated and additional material to reflect today's competitive work environments, contributed by a team of international experts. Essential for anyone involved in the design, management and use of work places, this is a critical multidisciplinary review of the factors affecting productivity, as well as practical solutions manual for common problems and issues.

Grammar and Language Workbook Oct 03 2020 The Grammar and Language Workbook offers sequential language instruction along with extensive drill and practice in grammar, usage, and mechanics. This important tool includes a handbook as well as vocabulary, spelling, and composition lessons.

Retrain Your Brain: Cognitive Behavioural Therapy in 7 Weeks Jun 18 2019 MANAGE YOUR ANXIETY AND DEPRESSION IN JUST 7 WEEKS WITH YOUR NEW CBT WORKBOOK Getting through depression and anxiety requires changing the way you think. Retrain Your Brain: Cognitive Behavioural Therapy in 7 Weeks does just that. Offering a simple and practical plan that anyone can follow, this interactive workbook teaches you cognitive behavioural therapy (CBT) - an extremely effective approach to managing anxiety and depression. This workbook gives you the tools to work through your current problems and future challenges. Each lesson builds off the last, allowing you to build your cognitive behavioural therapy skills without getting overwhelmed. Retrain Your Brain: Cognitive Behavioural Therapy in 7 Weeks includes: - A Complete Guide to CBT: Learn what cognitive behavioural therapy is, how it can help you, and how to apply it to your life in just a few weeks. - Practical Lessons: Simple, directed writing exercises make it easy to apply cognitive behavioural therapy to your life. - True Relief: Discover how cognitive behavioural therapy can make a real, tangible difference by providing well-needed, long-lasting relief. Conquer your depression and anxiety with Retrain Your Brain: Cognitive Behavioural Therapy in 7 Weeks.

Strengthening Forensic Science in the United States Apr 21 2022 Scores of talented and dedicated people serve the forensic science community, performing vitally important work. However, they are often constrained by lack of adequate resources, sound policies, and national support. It is clear that change and advancements, both systematic and scientific, are needed in a number of forensic science disciplines to ensure the reliability of work, establish enforceable standards, and promote best practices with consistent application. Strengthening Forensic Science in the United States: A Path Forward provides a detailed plan for addressing these needs and suggests the creation of a new government entity, the National Institute of Forensic Science, to establish and enforce standards within the forensic science community. The benefits of improving and regulating the forensic science disciplines are clear: assisting law enforcement officials, enhancing homeland security, and reducing the risk of wrongful conviction and exonerations. Strengthening Forensic Science in the United States gives a full account of what is needed to advance the forensic science disciplines, including upgrading of systems and organizational structures, better training, widespread adoption of uniform and enforceable best practices, and mandatory certification and accreditation programs. While this book provides an essential call-to-action for congress and policy makers, it also serves as a vital tool for law enforcement agencies, criminal prosecutors and attorneys, and forensic science educators.

Principles of Management Dec 05 2020 Principles of Management is designed to meet the scope and sequence requirements of the introductory course on management. This is a traditional approach to management using the leading, planning, organizing, and controlling approach. Management is a broad business discipline, and the Principles of Management course covers many management areas such as human resource management and strategic management, as well as behavioral areas such as motivation. No one individual can be an expert in all areas of management, so an additional benefit of this text is that specialists in a variety of areas have authored individual chapters. Contributing Authors David S. Bright, Wright State University Anastasia H. Cortes, Virginia Tech University Eva Hartmann, University of Richmond K. Praveen Parboteeah, University of Wisconsin-Whitewater Jon L. Pierce, University of Minnesota-Duluth Monique Reece Amit Shah, Frostburg State University Siri Terjesen, American University Joseph Weiss, Bentley University Margaret A. White, Oklahoma State University Donald G. Gardner, University of Colorado-Colorado Springs Jason Lambert, Texas Woman's University Laura M. Leduc, James Madison University Joy Leopold, Webster University Jeffrey Muldoon, Emporia State University James S. O'Rourke, University of Notre Dame

Wildland Fire Incident Management Field Guide Jan 18 2022 The Wildland Fire Incident Management Field Guide is a revision of what used to be called the Fireline Handbook, PMS 410-1. This guide has been renamed because, over time, the original purpose of the Fireline Handbook had been replaced by the Incident Response Pocket Guide, PMS 461. As a result, this new guide is aimed at a different audience, and it was felt a new name was in order.

Implementing Service Level Objectives Jun 23 2022 Although service-level objectives (SLOs) continue to grow in importance, there's a distinct lack of information about how to implement them. Practical advice that does exist usually assumes that your team already has the infrastructure, tooling, and culture in place. In this book, recognized SLO expert Alex Hidalgo explains how to build an SLO culture from the ground up. Ideal as a primer and daily reference for anyone creating both the culture and tooling necessary for SLO-based approaches to reliability, this guide provides detailed analysis of advanced SLO and service-level indicator (SLI) techniques. Armed with mathematical models and statistical knowledge to help you get the most out of an SLO-based approach, you'll learn how to build systems capable of measuring meaningful SLIs with buy-in across all departments of your organization. Define SLIs that meaningfully measure the reliability of a service from a user's perspective Choose appropriate SLO targets, including how to perform statistical and probabilistic analysis Use error budgets to help your team have better discussions and make better data-driven decisions Build supportive tooling and resources required for an SLO-based approach Use SLO data to present meaningful reports to leadership and your users

Authentic Leadership and Organizations: The Goffee-Jones Collection (2 Books) Jan 06 2021 This Harvard Business Review digital collection showcases the ideas of Rob Goffee and Gareth Jones, authors of Why Should Anyone Be Led by You? and Why Should Anyone Work Here? In Why Should Anyone Be Led by You?, Goffee and Jones argue that leaders don't become great by aspiring to a list of universal character traits. Rather, effective leaders are authentic: they deploy individual strengths to engage followers' hearts, minds, and souls. In Why Should Anyone Work Here?, the authors argue that it used to be that businesses could ask individuals to conform to the organization's needs but that now today's leaders are charged with creating the best company on earth to work for: they must transform their organizations to attract the right people, keep them, and inspire them to do their best work.

Excel Insights Jan 26 2020 Learn favorite techniques from this group of twenty-two Excel MVPs. The Excel MVPs are friends and competitors who each pulled out their favorite tricks to impress you and their fellow MVPs.

Workbook for Wheelock's Latin, 3rd Edition, Revised Jul 12 2021 WHEELOCK'S LATIN: AUDIO FILES When Professor Frederic M. Wheelock's Latin first appeared in 1956, the reviews extolled its thoroughness, organization, and conciseness; at least one reviewer predicted that the book "might well become the standard text" for introducing students to elementary Latin. Now, five decades later, that prediction has certainly proved accurate. Workbook for Wheelock's Latin is an essential companion to the classic introductory textbook. Designed to supplement the course of study in Wheelock's Latin, 6th Edition, Revised, each of the forty chapters in this newly updated

edition features: Transformation drills, word and phrase translations, and other exercises to test and sharpen the student's skills "Word Power" sections that focus on vocabulary and derivatives Reading comprehension questions and sentences for translation practice Perforated pages for hand-in homework assignments and space for the student's name and date

Fierce Conversations Aug 21 2019 Fierce Conversations is a way of conducting business. An attitude. A way of life. Communications expert Susan Scott maintains that a single conversation can change the trajectory of a career, marriage or life. Whether these are conversations with yourself, partner, colleagues, customers, family or friends, Fierce Conversations shows you how to have conversations that count. Scott reveals how to: *Overcome the barriers to meaningful conversations *Express who you are and what you believe *Confront tough issues with courage, confidence and sensitivity *Overcome fear to get to the heart of the problem *Inspire followers, attract believers and build visions that become reality *Bring about real change through talking *Encourage others to reveal their true opinions Packed with exercises and questionnaires to help you have the best conversations possible, Fierce Conversations will revolutionise the way you communicate.

The Site Reliability Workbook Aug 25 2022 In 2016, Google's Site Reliability Engineering book ignited an industry discussion on what it means to run production services today—and why reliability considerations are fundamental to service design. Now, Google engineers who worked on that bestseller introduce The Site Reliability Workbook, a hands-on companion that uses concrete examples to show you how to put SRE principles and practices to work in your environment. This new workbook not only combines practical examples from Google's experiences, but also provides case studies from Google's Cloud Platform customers who underwent this journey. Evernote, The Home Depot, The New York Times, and other companies outline hard-won experiences of what worked for them and what didn't. Dive into this workbook and learn how to flesh out your own SRE practice, no matter what size your company is. You'll learn: How to run reliable services in environments you don't completely control—like cloud Practical applications of how to create, monitor, and run your services via Service Level Objectives How to convert existing ops teams to SRE—including how to dig out of operational overload Methods for starting SRE from either greenfield or brownfield

Writing Your Journal Article in Twelve Weeks Sep 26 2022 This book provides you with all the tools you need to write an excellent academic article and get it published.

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